

2025 RAINS COUNTY ADVANCE TRAVEL ALLOWANCE REQUEST FORM

THIS FORM MUST BE COMPLETED FOR ALL REQUESTS FOR ADVANCE TRAVEL ALLOWANCES FOR BUSINESS TRAVEL. ADVANCE TRAVEL ALLOWANCES WILL BE RECORDED AS A LIABILITY OF THE EMPLOYEE TO THE COUNTY UNTIL A PROPER ACCOUNTING OF EXPENSES INCURRED IS FILED OR UNTIL THE EMPLOYEE RETURNS ANY EXCESS TRAVEL ALLOWANCE TO THE COUNTY.

Name _____ Department _____

Purpose of Travel _____ Destination _____

Date of Departure _____ M / PM

Return Date _____ PM

Anticipated Meals: \$54.00

DATE

Class - 500
 Room - 600.00
 Miles - 222.00
 Food - 432.00
 Total = 1754.00
 room is questionable?
 food is for 2 people

(Per diem):

Anticipated Mileage: Mile _____
 (Please attach driving diary) Mile _____

TOTAL AMOUNT TO BE _____

Employee Certification:-

"I certify that the amounts as shown on this form are a true estimate of the mileage and per diem meal expenses to be incurred by me while traveling on official County business. I agree to submit a Travel Expense Reimbursement / Post Travel Accounting Form within 15 days of completing my travel. In the event the amount advanced exceeds the per diem for meals incurred plus the actual mileage, I agree to reimburse the County for the amount of the excess. In the event I fail to submit the proper form or in the event I fail to reimburse the County for the excess amount advanced, the County hereby has my permission to deduct the amount not properly accounted for or the excess amount advanced from my first paycheck following 20 days from the completion of my travel."

Signature of Employee submitting report _____ Date _____

Department Head or Official Certification:

"I certify that the above named person received proper authorization for official County travel, that I have examined the request for an advance travel allowance and approve the same."

Signature of Department Head or Official (if required) _____ Date _____



Search...



Tax Assessor - Collectors Association of Texas



Menu

TACA Education Resources

Tog
main
menu
visibility

For additional information on TACA Education items, please contact: education@tacaofexas.org.

- [Education Policies and Procedures ▲](#)

[Class Policies and Procedures](#)

[Reinstatement Policy](#)

- [New Tax Assessor-Collector Education Requirements ▲](#)

A Tax Assessor-Collector must complete the following education requirements within 90 days of taking office.
Section 6.231 Texas Property Tax Code

- [Ethics for County Tax Assessor-Collectors](#)
- [New County Tax Assessor-Collector & Deputy Orientation](#)

If the Tax Assessor-Collectors assesses or collects property taxes, they must successfully complete at least 40 hours of continuing education courses on the assessment and collection of property taxes, including Course 28 (Truth in Taxation), not later than the first anniversary of the date on which the county assessor-collector first took office.

- [Professional Designation Program Requirements ▲](#)

- [CTOP ▲](#)

[County Tax Office Professional](#)

- [PCC ▲](#)

[Professional County Collector](#)

- [PCAC & PDAC ▲](#)

[Professional County Assessor
Collector](#)

[Professional Deputy Assessor-
Collector](#)

- [Education Courses & Calendar ▲](#)

- [Education Calendar ▲](#)

2026 TACA PTEC 8- Property
Tax Assessment & Collections

2026 TACA PTEC 9- Advanced
Property Tax Assessment &
Collections

o [VG Young Courses ▲](#)

VG Young Institute Online
Courses

**What to expect from an online
VG Young Course:**

- Courses consists of tutorial, comprehensive review and evaluation
- Each course will take at least 1 hour to complete
- Participants should always print their certificate upon course completion
- The Institute will report participant completion on your behalf.

• [CE Hours ▲](#)

A Tax Assessor-Collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. If the assessor-collector collects property taxes, then the continuing education must include at least 10 hours of instructions on laws relating to the assessment and collection of property taxes.

The Tax Assessor-Collector must file an annual continuing education transcript with the commissioners' court of the county in which they hold office.

A Deputy is required to earn 10 CEs (Continuing Education Hours) annually in order to maintain a CTOP or PCC designation. A Deputy is required to earn 20 CEs annually in order to maintain a PCAC designation.

o [Check My CE Hours ▲](#)

My CE Hours

The link above has instructions and a video explaining how to access and download your transcripts.

Note: See Section 6.231 Texas Property Tax code for a full description of the Continuing Education requirements.

o [Host a Meeting/Request CE's ▲](#)

Follow these steps to request CE's

1. Develop a timed agenda that shows the session names and speakers
2. Complete the [CE Request Form](#)



Rains County, TX

BUDGET REPORT

Account Summary

For Fiscal: 2025-2026 Period Ending: 03/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 002 - GENERAL FUND						
Expense						
<u>002-1100-50100</u>						
SALARIES	85,344.00	85,344.00	3,282.46	35,122.32	50,221.68	58.85 %
<u>002-1100-50300</u>						
SOCIAL SECURITY	6,529.00	6,529.00	245.29	2,627.66	3,901.34	59.75 %
<u>002-1100-50310</u>						
RETIREMENT	6,742.00	6,742.00	259.32	2,784.07	3,957.93	58.71 %
<u>002-1100-50320</u>						
WORKERS COMP	177.00	177.00	0.00	44.25	132.75	75.00 %
<u>002-1100-50330</u>						
UNEMPLOYMENT	119.00	119.00	4.57	48.16	70.84	59.53 %
<u>002-1100-50340</u>						
HEALTH INSURANCE	24,080.00	24,080.00	2,100.34	12,602.04	11,477.96	47.67 %
<u>002-1100-51100</u>						
OFFICE SUPPLIES	1,800.00	1,800.00	0.00	91.40	1,708.60	94.92 %
<u>002-1100-51105</u>						
POSTAGE & BOX RENT	1,500.00	1,500.00	0.00	100.00	1,400.00	93.33 %
<u>002-1100-51110</u>						
COPIER LEASE	1,100.00	1,100.00	0.00	271.31	828.69	75.34 %
<u>002-1100-51200</u>						
ELECTRICITY	1,800.00	1,800.00	0.00	670.25	1,129.75	62.76 %
<u>002-1100-51220</u>						
WATER	1,000.00	1,000.00	0.00	618.75	381.25	38.13 %
<u>002-1100-51300</u>						
SEMINAR EXPENSE	2,500.00	2,500.00	0.00	2,406.12	93.88	3.76 %
<u>002-1100-51310</u>						
DUES	150.00	150.00	0.00	0.00	150.00	100.00 %
<u>002-1100-51330</u>						
BONDS	200.00	200.00	0.00	0.00	200.00	100.00 %
<u>002-1100-52220</u>						
EQUIPMENT MAINT	300.00	300.00	0.00	0.00	300.00	100.00 %
<u>002-1100-58130</u>						
TOOLS & SMALL ACCESSORIES	400.00	400.00	0.00	450.90	-50.90	-12.73 %
Expense Total:	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%
Fund: 002 - GENERAL FUND Total:	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%
Report Total:	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%

BUDGET REPORT

For Fiscal: 2025-2026 Period Ending: 03/31/2026

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 002 - GENERAL FUND Expense	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%
Fund: 002 - GENERAL FUND Total:	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%
Report Total:	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%

BUDGET REPORT

For Fiscal: 2025-2026 Period Ending: 03/31/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
002 - GENERAL FUND	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%
Report Total:	133,741.00	133,741.00	5,891.98	57,837.23	75,903.77	56.75%

92nd Annual Tax Assessor-Collectors Association Conference



You must register before booking a hotel room. After registering, you will receive an email with a link to book a hotel room.

Please keep in mind: Elected Tax Assessor-Collector may make one hotel reservation on opening day (March 2nd). All staff must wait until March 4th to book rooms.

To take advantage of the early bird rate of \$250 per person, you must register by **May 15th**.

When 6/7/2026 - 6/10/2026

Where Waco Convention Center 100 Washington Ave
Waco, TX 76701

Last day to register is 5/25/2026

My registration status: Not registered

Your location

Get on I-30 W in Rockwall from TX-276

- 51 min (41.9 mi)
- ↑ 1. Head southwest on N Texas St
- 184 ft
- ↪ 2. Turn right onto W Lennon Dr
- 0.4 mi
- ↶ 3. Turn left onto TX-276/Tawakoni Dr
- Continue to follow TX-276
- 39.7 mi
- ↪ 4. Turn right onto S John King Blvd
- 0.7 mi
- ↶ 5. Use the left 2 lanes to turn left onto I-30 Frontage Rd
- 0.8 mi
- ↑ 6. Use the left lane to take the ramp onto I-30 W
- 0.2 mi

Take I-35E S and I-35 S to I 35 N Frontage Rd/S Jack Kultgen Expy in Waco. Take exit 335B from I-35 S

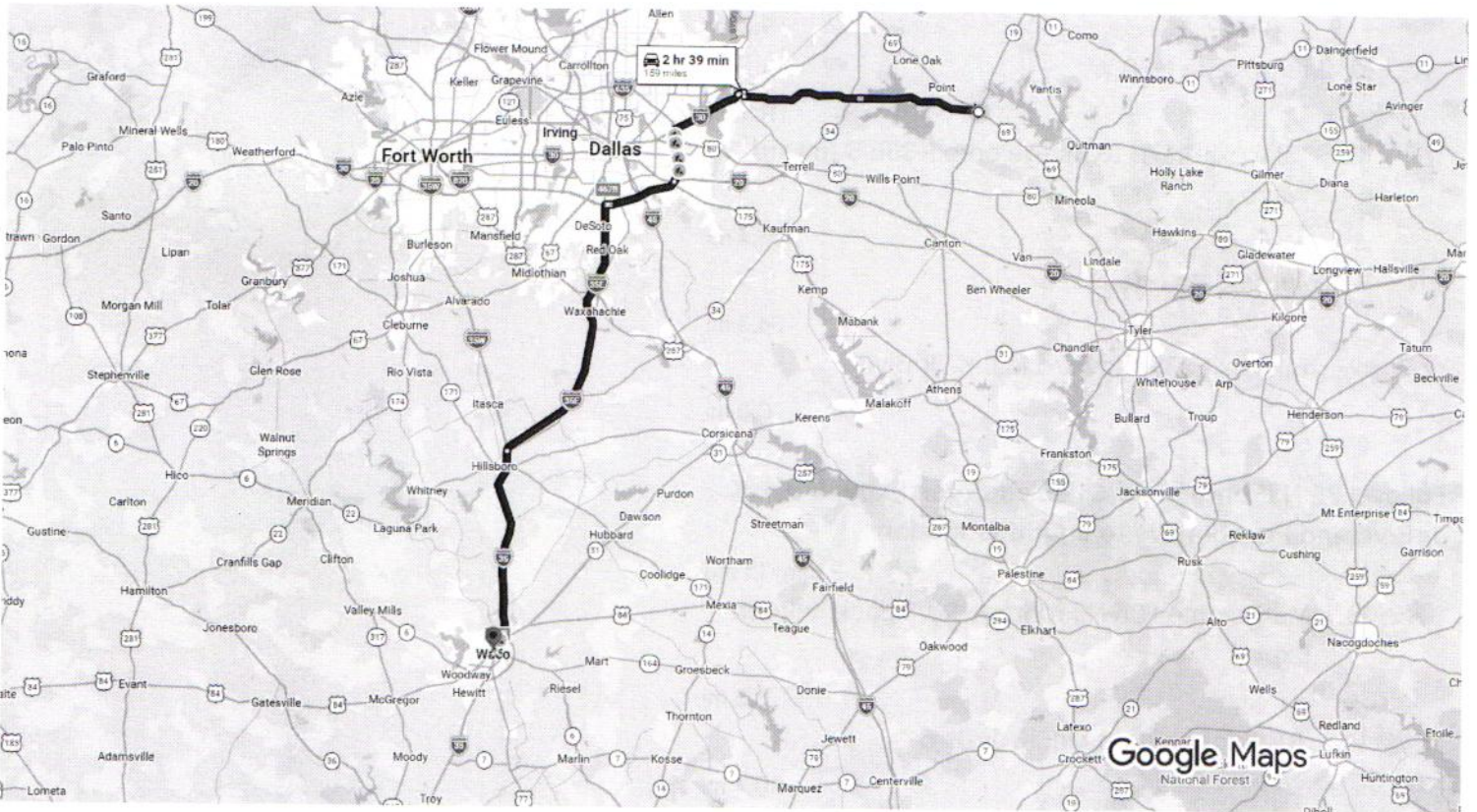
- 1 hr 40 min (116 mi)
- ↑ 7. Merge onto I-30 W
- 11.9 mi
- ↪ 8. Take the exit onto I-635 S
- 9.2 mi
- ↑ 9. Merge onto I-20 W
- 11.9 mi
- ↪ 10. Take exit 467B to merge onto I-35E S toward Waco
- 48.4 mi
- ↑ 11. Merge onto I-35 S
- 34.3 mi
- ↪ 12. Take exit 335B toward M.L.K. Jr Blvd
- 0.3 mi

Follow I 35 N Frontage Rd/S Jack Kultgen Expy, S M.L.K. Jr Blvd and Franklin Ave to your destination

- 3 min (1.1 mi)
- ↑ 13. Merge onto I 35 N Frontage Rd/S Jack Kultgen Expy
- 0.3 mi

- 14. Turn right onto S M.L.K. Jr Blvd
0.4 mi
- 15. Turn left onto Franklin Ave
0.3 mi
- 16. Turn right
46 ft
- 17. Turn right
23 ft
- 18. Turn right
459 ft

Waco Convention Center
100 Washington Ave, Waco, TX 76701



Imagery ©2026, Map data ©2026 Google 10 mi

Your location

Get on I-30 W in Rockwall from TX-276

- ↑ 1. Head southwest on N Texas St
51 min (41.9 mi)
- ↪ 2. Turn right onto W Lennon Dr
184 ft
- ↶ 3. Turn left onto TX-276/Tawakoni Dr
0.4 mi
- ➊ Continue to follow TX-276
39.7 mi
- ↪ 4. Turn right onto S John King Blvd
0.7 mi
- ↶ 5. Use the left 2 lanes to turn left onto I-30 Frontage Rd
0.8 mi
- ⤴ 6. Use the left lane to take the ramp onto I-30 W
0.2 mi

Take I-35E S and I-35 S to I 35 N Frontage Rd/S Jack Kultgen Expy in Waco. Take exit 335B from I-35 S

1 hr 40 min (116 mi)

- 11.9 mi
- 9.2 mi
- 11.9 mi
- 48.4 mi
- 34.3 mi
- 0.3 mi

Follow I 35 N Frontage Rd/S Jack Kultgen Expy, S M.L.K. Jr Blvd and Franklin Ave to your destination

3 min (1.1 mi)

- 0.3 mi
- 0.4 mi
- 0.3 mi
- 46 ft
- 23 ft
- 459 ft

Waco Convention Center

100 Washington Ave, Waco, TX 76701



92nd Annual Tax Assessor-Collectors Association Conference

- 📅 June 07, 2026 - June 10, 2026 multi-day
- 🕒 06:00 AM - 07:30 AM
- 📍 Waco Convention Center
100 Washington Ave
Waco, TX 76701
- 📞 Contact Amy Lawson or Regan Williams at (800) 456-5974.

Contact Us

Registration

AGENDA

Sunday, June 7

11 a.m. - 5 p.m.: Registration and Information Desk Open

Convention Registration



11 a.m. - 5 p.m.: TACA Welcome Table

Convention Registration Foyer



1 - 5 p.m.: Committee Meetings



1 - 5 p.m.: New Tax Assessor-Collector Orientation



This session is required for all new tax assessor-collectors during the first 90 days of taking office. It provides information on the basic operations of a county tax office, where additional resources can be obtained, and on the rules and regulations that are state-mandated. Tax assessor-collectors are considered new if still in their first term of office.

You must sign in to receive credit.

Texas North 113-115 (lower level)

1 - 5 p.m.: Advanced Session: Leadership



By the end of this session, participants will identify their core leadership strengths and choose one tangible way to rise up and positively impact their team. They will practice simple, high leverage behaviors—clarity, courage, and empathy—to unleash their power.

This is a TACA-approved course for certification. You must sign in to receive credit. *Additional registration fee required.*

7:30 - 10:30 p.m.: Bingo!



Theme: Super Hero

Brazos Hall

**Agenda subject to change. [Click here for pdf of agenda.](#)*

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100 Washington Ave
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Contact Us

Registration

AGENDA

Monday, June 8

8 - 8:30 a.m.: Committee Meetings



8 - 9 a.m.: Continental Breakfast



McLennan Hall Foyer

8 a.m. - 5 p.m.: Registration and Information Desk Open



Convention Registration

9 - 9:30 a.m.: Welcome & Greetings



McLennan Hall

9:30 - 11 a.m.: Heroes and Victims: A Tail of Two Perspectives



Speaker: Jim Bearden

11 - 11:10 a.m.: Break



McLennan Hall Foyer

11:10 a.m. - noon: TxDMV General Session

McLennan Hall



Noon - 1:30 p.m.: Sponsor Appreciation and Education Certificate Presentation Luncheon

Expo Hall



1:30 - 3:20 p.m.: Exhibit Hall & TACA Store Open

Expo Hall



1:30 - 2 p.m.: Exhibit Hall Break

Expo Hall



2 - 2:50 p.m.: Roundtable - Tax & Motor Vehicle: Population Under 40,000

Assemble our civic superheroes to ask bold questions, share hard-won wisdom, and learn from one another's approaches to property tax and motor vehicle registration.



2 - 2:50 p.m.: Roundtable - Tax & Motor Vehicle: Population 40,000-200,000

Assemble our civic superheroes to ask bold questions, share hard-won wisdom, and learn from one another's approaches to property tax and motor vehicle registration.



2 - 2:50 p.m.: Roundtable - Tax & Motor Vehicle: Population Over 200,000

Assemble our civic superheroes to ask bold questions, share hard-won wisdom, and learn from one another's approaches to property tax and motor vehicle registration.



2:50 - 3:20 p.m.: Exhibit Hall Break

Expo Hall



3:20 - 4:10 p.m.: Roundtable - By Experience: 1-4 Years

This roundtable session brings together participants with similar levels of experience, grouping attendees by number of years in office to support focused, peer-to-peer discussion. Participants will have the opportunity to ask questions, share practical insights, and discuss common challenges. The format is designed to encourage candid conversation and the exchange of real-world solutions.



3:20 - 4:10 p.m.: Roundtable - By Experience: 5-10 Years

This roundtable session brings together participants with similar levels of experience, grouping attendees by number of years in office to support focused, peer-to-peer discussion. Participants will have the opportunity to ask questions, share practical insights, and discuss common challenges. The format is designed to encourage candid conversation and the exchange of real-world solutions.



3:20 - 4:10 p.m.: Roundtable - By Experience: Over 10 Years



This roundtable session brings together participants with similar levels of experience, grouping attendees by number of years in office to support focused, peer-to-peer discussion. Participants will have the opportunity to ask questions, share practical insights, and discuss common challenges. The format is designed to encourage candid conversation and the exchange of real-world solutions.

4:10 - 5 p.m.: TxDMV General Session



McLennan Hall

5 - 5:30 p.m.: Committee Meetings



5 p.m.: Free Evening



**Agenda subject to change. [Click here for pdf of agenda.](#)*

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 (<http://www.linkedin.com/compa>)



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- 🕒 06:00 AM - 07:30 AM
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100 Washington Ave
Waco, TX 76701
- 📞 Contact Amy Lawson or Regan Williams at (800) 456-5974.

Contact Us

Registration

AGENDA

Tuesday, June 9

7:30 - 8:30 a.m.: Past Presidents' Breakfast



8 - 8:30 a.m.: Continental Breakfast



Expo Hall

8 a.m. - 5 p.m.: Exhibit Hall and TACA Store Open



Expo Hall

8 a.m. - 5 p.m.: Registration and Information Desk Open



Convention Registration

8:30 - 9:20 a.m.: Deputy Session



McLennan Hall

8:30 - 10 a.m.: TACA Business Meeting



Brazos Hall

9:20 - 9:40 a.m.: Exhibit Hall Break (Deputies)

Expo Hall



9:40 - 10:30 a.m.: Deputy Session

Brazos Hall



10 - 10:20 a.m.: Exhibit Hall Break (TACs)

Expo Hall



10:35 - 11:25 a.m.: Deputy Session

McLennan Hall



10:20 - 11:30 a.m.: TACA Business Meeting (Continued)

Brazos Hall



11:30 a.m. - 1:20 p.m.: Installation of Officers Luncheon

Expo Hall



1:25 - 1:30 p.m.: TAC Photo



1:30 - 2:20 p.m.: Breakout Session: VIT & SIT

Brazos Hall A



1:30 - 2:20 p.m.: Breakout Session: Texas Comptroller of Public Accounts Update

Brazos Hall B



1:30 - 2:20 p.m.: Breakout Session: Ethics for County Tax Assessor-Collector - Part 1

McLennan Hall



2:30 - 3:20 p.m.: Breakout Session: Elections & Voter Registration: Chapter 19 Funds Update

Brazos Hall A



2:30 - 3:20 p.m.: Breakout Session: Texas Parks & Wildlife Department Update

Brazos Hall B



**2:30 - 3:20 p.m.: Breakout Session: Ethics for County Tax Assessor-Collector
- Part 2**

McLennan Hall



3:20 - 3:50 p.m.: Exhibit Hall Break

Expo Hall



3:50 - 4:40 p.m.: Life of Pennies

McLennan Hall



6 - 9 p.m.: Evening Event Featuring The Spazmatics!

Expo Hall

Dinner provided

**Agenda subject to change. [Click here for pdf of agenda.](#)*



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92nd Annual Tax Assessor-Collectors Association Conference

 June 07, 2026 - June 10, 2026 multi-day

 06:00 AM - 07:30 AM

 Waco Convention Center
100 Washington Ave
Waco, TX 76701

 Contact Amy Lawson or Regan Williams at (800) 456-5974.

[Contact Us](#)

Registration

AGENDA

Wednesday, June 10

7:30 - 8:30 a.m.: New Board Meeting and Breakfast



8 - 8:30 a.m.: Continental Breakfast



Expo Hall

8 - 11 a.m.: Exhibit Hall Open



Expo Hall

8 a.m. - noon: Registration and Information Desk Open



Convention Registration

8:30 - 9:20 a.m.: Breakout Session: Breakdown of a Tax Statement



Brazos Hall A

8:30 - 9:20 a.m.: Breakout Session: Breakdown of When Your Tax Assessor-Collector Leaves Unexpectedly



Brazos Hall B

8:30 - 9:20 a.m.: Breakdown of TxDMV Weekly Reports

McLennan Hall



9:20 - 9:40 a.m.: Exhibit Hall Break

Expo Hall



9:40 - 10:30 a.m.: Leadership Principals and How to Apply It in a Government Setting

McLennan Hall



10:30 - 10:50 a.m.: Exhibit Hall Break

Expo Hall




10:50 - 11:40 a.m.: Truth-in-Taxation Update

McLennan Hall



**Agenda subject to change. [Click here for pdf of agenda.](#)*

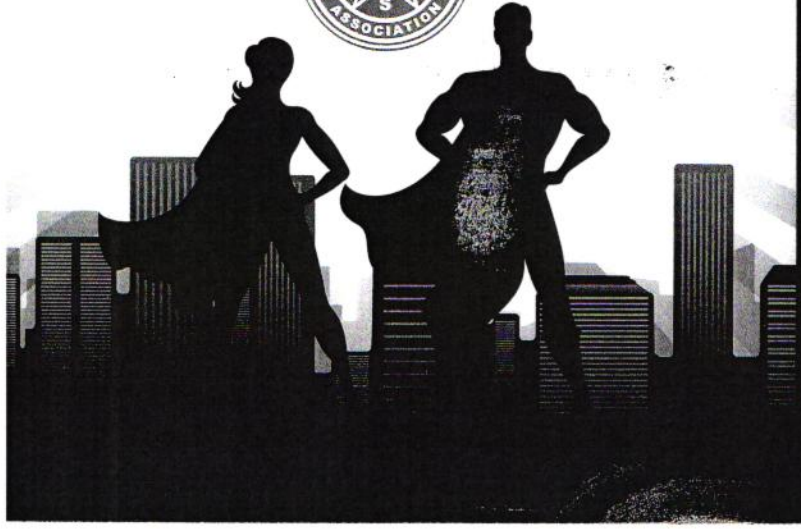
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RISE UP
UNLEASH YOUR POWER



**SAVE
THE
DATE**

**92ND ANNUAL
TAX ASSESSOR-COLLECTORS
ASSOCIATION CONFERENCE**

**WACO CONVENTION CENTER
WACO | JUNE 7-10**

Registration opens at 9 a.m. March 2 at
www.county.org/taca

P.O. Box 2131
Austin, Texas 78768

Return Service Requested



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FIRST-CLASS MAIL
IMI

\$000.61⁹

02/06/2026 ZIP 78701
043M31267856

US POSTAGE

You must register before you can receive a link to book a room online. Only elected officials will be allowed to book a room on March 2. The hotel blocks will close on March 3 to audit the blocks and remove any nonelected officials. The blocks will reopen on arch 4 to all other attendees.

Hon. Nicole York
Rains County Tax Assessor-Collector
167 E Quitman St Ste 103
Emory TX 75440



RISE UP
UNLEASH YOUR POWER

